

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A regular session of the Clay Community Schools Board of Trustees was held in the Board Room of the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN, 47834, on Thursday, February 9, 2023. Michael Shaw, Lynn Romas, Andrea Baysinger, Tom Reberger, Amy Burke Adams, and Cheryl Schopmeyer were present. Ryan Keller was absent.

I. Call to Order

The meeting was called to order at 7:00 p.m. Board President Tom Reberger led those in attendance in the pledge, and Superintendent Fritz offered the prayer.

II. Comments from Patrons

None

III. Consent Agenda

A. Claims

B. Board Meetings

Board of Finance Meeting: Thursday, January 12, 2023

Regular Session: Thursday, January 12, 2023

Executive Session: Wednesday, February 1, 2023

C. Field Trips

None

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

a. FMLA	NHS	Joni Sutherland
b. FMLA	NHS	Hannah Hughes
c. FMLA	NHS	Dilia Smith
d. FMLA	NHS	Jennifer Smith
e. FMLA	NCMS	Rachel Martin
f. FMLA	CO	Leslie Cesinger
g. FMLA	SES	Betsy Stevenson
h. FMLA	CCHS	Ryan Swearingen
i. FMLA	NCMS	Jason Setliff
j. FMLA	NCMS	Aimee Wyeth
k. FMLA	NHS	Shelley Minor
l. FMLA	CORP	Dianna Knox
m. N/E	FPE	Stacey Thompson

2. Non-Certified

a. Medical	CA/GOALS	Andrea Dawes
b. N/E	FPE	Sunny Phipps
c. N/E	FPE	Alexus Hartman

B. RETIREMENTS

1. Certified

a. Secondary Math Teacher (eff. 6/1/23)	CCHS	David Diel
2. Non-Certified		
a. Custodian (260 day/eff. 7/6/23)	CCHS	Rob White
3. Place on Retirement Index		
a. Retirement Index		
b. Longevity Stipend		
C. RESIGNATIONS		
1. Certified		
a. Secondary Band Teacher (eff. 2/10/23)	NCMS	Rachel Martin
2. Non-Certified		
a. Food Service (eff. 1/20/23)	JTE	Tiffany Evans
b. Instructional Assistant (eff. 2/15/23)	CCHS	Denise Condor
3. ECA Resignations		
a. Varsity Girls' Golf Coach (eff. 23-24 school year)	NHS	Josh Trout
b. Elementary Science Fair (eff. 1/31/23)	ESE	Ashley Brown
4. ECA Lay Coaches	None	
D. TRANSFERS		
1. Certified	None	
2. Non-Certified		
a. Custodian (eff. 1/3/23 / from CCHS to CCE)	CCE	Rachel Combs
E. EMPLOYMENT		
1. Certified	None	
2. Non-Certified		
a. Removed		
b. Instructional Assistant (29 hr)	JTE	Alyssia Barnett
c. Evening Custodian	SES	Victoria Deakins
d. Evening Custodian	ESE	Valerie Deakins
e. Bus Driver (full-time)	Trans	Thomas Modesitt
f. Bus Driver (full-time)	Trans	Kylee Wyatt
3. Supplemental	None	
F. EXTRA-CURRICULAR		
1. Extra-Curricular Certified		
a. Spring Event Manager (paid hourly via Extra Earnings Time Sheet)	NHS	Tony Sanabria
b. Elementary Science Fair	ESE	Sierra Sanders
2. Extra-Curricular Non-Certified	None	
3. Extra-Curricular Lay Coach		
a. Assist. Girls' Tennis Coach	NHS	Marlei Fisher
b. Varsity Softball Coach	CCHS	Jason Sindors
c. Varsity Assist. Softball Coach	CCHS	Raven Hyde
d. Varsity Baseball Coach	CCHS	Larry Shaw
e. Varsity Assist. Baseball Coach	CCHS	David Smith
f. Girls' Assist. Track Coach	CCHS	Melanie Laswell

g. Assist. Band-Percussion	CCHS	Adam Rice
h. MS- Head Track Coach	NCMS	Shannon Brown
i. MS- Assist. Track Coach	NCMS	Pat Brown
j. MS- Assist. Track Coach	NCMS	Sam Brown
4. Supplemental	None	

G. CHANGES

1. Certified		
a. JV Baseball (moving from .33% pay to full pay \$2,900.00)	NHS	Luke Lancaster
2. Non-Certified		
a. Food Services (add 15 min./7:15-1:00pm) eff. 1/16/23	JTE	Cheryll Mitchell
b. Food Services (from 7:15-1:45 to 7:00-1:30) eff. 1/23/23	SES	Mandy Hill
c. Assist. Baseball (moving from .33% pay to full pay \$2,900.00)	NHS	Corey Clark
d. Assist. Baseball (moving from .33% pay to full pay \$2,900.00)	NHS	Mike Walters
3. ECA-Lay Coaches	None	

H. VOLUNTEERS

1. CLASSROOM		
a. Classroom (Volunteer)	CCE	Mardi Ream
b. Classroom (Volunteer)	CCE	Carol Morris
2. Band		
a. Band (Volunteer)	NHS	Steven Snyder
b. Band (Volunteer)	NHS	Cassandra Merz
c. Band (Volunteer)	NHS	Norma (Janie) Ehrlich
d. Band (Volunteer)	NHS	Philip Lehr
e. Band (Volunteer)	NHS	George Palton
f. Band (Volunteer)	NHS	Eric Zielsdorf
g. Band (Volunteer)	NHS	Jadah Mullenix

3. ATHLETICS/ECA

a. 6 th Grade Girls' Basketball Assist. Coach (Vol)	NCMS	James Grounds
b. MS Wrestling Assist. Coach (Vol)	NCMS	Joe Whitesell
c. Asst. Softball Coach (Vol)	CCHS	Roger Rhodes
d. Asst. Baseball Coach (Vol)	CCHS	Ryne Hayes
e. Asst. Track Coach (Vol)	CCHS	Jarrid Stagg
f. Asst. Track Coach (Vol)	CCHS	Josh Rector
g. Asst. Track Coach (Vol)	CCHS	Corbin Butts
h. Asst. 8 th Grade Girls Basketball Coach (Vol)	NCMS	Chris DeHart
i. Asst. Baseball Coach (Vol)	NHS	Charley Jackson
j. Asst. Cadet Corps (Vol)	NCMS	Destiny Boots
k. Asst. Cadet Corps (Vol)	NCMS	Alexus Erst
l. Asst. Cadet Corps (Vol)	NCMS	Klarissa Burns

m. Asst. Track Coach (Vol)	CCHS	Saydee Hauer
n. Asst. Track Coach (Vol)	NCMS	Jennifer Stewart
I. TERMINATIONS	None	
J. Suspension Without Pay	None	
K. NON-RENEWAL	None	

Mrs. Baysinger moved to approve the consent agenda. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

IV. Old Business

A. CCS Police Officer Job Description – Second Reading

Mr. Romas moved to approve the second reading of the CCS police officer job description. Dr. Shaw seconded, and the motion was approved by a 6-0 vote.

V. Superintendent’s Report

Superintendent Fritz noted the following:

- Welcome to the new hires Alyssia Barnett, Victoria Deakins, Valerie Deakins, Thomas Modesitt, and Kylie Wyatt
- Shared condolences to the family of 10-year bus driver Tom Wilson
- Congratulations to CCHS on receiving the IHSAA Sportsmanship Award for the eighth year. CCHS is only 1 of 2 schools in Indiana to have won this award eight years in a row

VI. New Business

A. Annual Financial Report

Director of Business Affairs John Szabo presented the annual financial report. A copy of the report will become part of the official minutes. Director of Extended Services Aron Hammond provided a project update for the board.

B. NHS Band/Guard Volunteers

Mrs. Schopmeyer moved to approve the volunteers who will be working with the NHS Band and Guard. Mrs. Baysinger seconded, and the motion was approved by a 6-0 vote. It was noted volunteers are normally included under personnel items; however, due to the large number of volunteers on the list, a separate agenda item was used for this month only.

C. 2-Hour Delay Waiver for Cooks and Classified Instructional and Office Staff

Dr. Shaw moved to approve the waiver for the 2-hour delay on January 31, 2023, for cooks and Category II and III classified instructional and office staff. Mr. Romas seconded, and the motion was approved by a 6-0 vote.

D. Adult Education Grant Application

Mrs. Baysinger moved to approve the request from Mr. Pete Kikta to apply for the Adult Education Grant. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

E. Digital Learning Coach Mini-Grant Application

Mr. Romas moved to approve the request from Dianna Knox to apply for the digital learning coach mini-grant. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

F. Request to Participate in Indiana Cohort – STEM Cadre Grant

Dr. Shaw moved to approve the request from Dr. Tim Rayle and Kathy Knust to participate in the Indiana Cohort Two – STEM Cadre initiative. Mr. Romas seconded, and the motion was approved by a 6-0 vote. The goal of this grant initiative is to help every Indiana student receive the foundational STEM integration skills needed for lifelong success.

G. Permission to Bid Chromebooks

Mrs. Baysinger moved to approve the request to bid Chromebooks. Mrs. Adams seconded, and the motion was approved by a 6-0 vote. The bids will be awarded at the April board meeting.

H. 2023 Summer School Course Offerings

Mrs. Adams moved to approve the proposed summer school course offerings. Dates and times will be set once the last day of school is known. Dr. Shaw seconded, and the motion was approved by a 6-0 vote. It was noted that courses are always offered at CCHS, but enrollment numbers would determine if the courses can be held there or not. CCHS students are always welcome to attend the NHS classes.

I. Food Service Facility Memorandum of Agreement

A representative from the Clay County Justice Center delivered the Memorandum of Agreement between the Clay County Justice Center and Clay Community Schools on January 11, 2023. The Justice Center requested that the memorandum be approved to provide a state certified food service facility for the center in case of an emergency situation. It was stated this is done yearly and, to date, it has never been utilized.

Dr. Shaw moved to approve the Food Service Facility Memorandum of Agreement between the Clay County Justice Center and CCS. Mrs. Baysinger seconded, and the motion was approved by a 6-0 vote.

J. CCS Police Department Update

Josh Clarke, CCS Chief of Police, provided the board with an update on the CCS Police Department. He started his presentation by reading the mission of the CCSPD.

Chief Clarke moved into a discussion regarding the different types of uniforms the department would be wearing based on events and showed the board the CCSPD badge and shoulder patches that would be worn with the uniforms. He shared with the board different programs, procedures, and equipment that will become useful to the police department to help make it run smoothly and efficiently.

Chief Clarke spoke of some of his daily duties and that building a relationship with students is important. He added that the department wants to be involved with school events, create reading and safety programs, and work with the curriculum department regarding a pathway program for criminal justice.

Throughout Chief Clarke's presentation, he noted several times that the ultimate goal is to keep everyone safe.

K. CCS Police Department Standard Operating Procedures

Included in the board packet were the CCS Police Department Standard Operating Procedures. Revisions, additions, and corrections will be brought to the board very similarly to board policies and handbooks. Chief Clarke is looking into a program similar to Neola that will take the SOPs and turn them into a digital format so they are easily accessible to all officers. This program also offers a team of lawyers and experts who will provide state and federal updated recommendations.

Mrs. Adams moved to approve the CCS Police Department Standard Operating Procedures. Dr. Shaw seconded, and the motion was approved by a 6-0 vote.

L. Interagency Agreement between the Clay County Sheriff's Office and CCS Police Department

Dr. Shaw moved to approve the interagency agreement between the Clay County Sheriff's Office and the CCS Police Department. Mrs. Schopmeyer seconded, and the motion was approved by a 6-0 vote.

M. Interagency Agreement between the Brazil City Police Department and the CCS Police Department

Mrs. Baysinger moved to approve the interagency agreement between the Brazil City Police Department and the CCS Police Department. Mr. Romas seconded, and the motion was approved by a 6-0 vote.

N. IDACS Dependent Agency Agreement

Chief Clarke requested approval of the IDACS Dependent Agency Agreement. He noted that this agreement was necessary for the CCS Police Department to have access to Clay County Dispatch and to provide assistance with storage, exchange, and use of information accessible via IDACS, NCIC, CJIS, and NLETS. It is also required to obtain the originating agency identifier (ORI).

Mrs. Schopmeyer moved to approve the IDACS Dependent Agency Agreement. Mr. Romas seconded, and the motion was approved by a 6-0 vote.

O. CCS Police Officer Recommendations

Dr. Shaw moved to approve James Archer, Troy Cobb, and Jason Frazier as police officers on the CCS Police Department. Mrs. Adams seconded, and the motion was approved by a 6-0 vote. Chief Clarke mentioned the CCS Police Department is building a foundation with nearly 100 years of law enforcement service.

P. Building Trades Classroom Building

Information regarding an offer presented to the Building Trades Board from the CCS Administration to build a pole building classroom for the building trades students in the existing Building Trades Subdivision was presented to the board. Superintendent Fritz explained to the board the need for a classroom and a mid- to long-term cost-saving solution for CCS. He noted that trailers have been utilized as classrooms for the building trades students for nearly 50 years; however, to meet the updated state standards, students need a work area within a classroom space. The need for a new space came to light as the previous trailer showed signs of structural and safety issues that were too costly to repair and was removed last summer. CCS was able to find a rental unit to use this school year, but it costs over \$12,000 a year to rent and this trailer does not provide the work area needed at the present time. Building Trades President John Vanatti assured CCS that the present subdivision had enough existing lots for approximately 24 more years with the possibility of the Building Trades Board purchasing additional land adjacent to the existing subdivision. CCS Administration proposed to have a 40' x 60' pole barn building built in the Building Trades Subdivision on a site agreed upon by both the Building Trades Board and the CCS Administration to serve as the new Building Trades Classroom. A proposal of CCS responsibilities and the Building Trades Board responsibilities was given to the board.

Mr. Romas moved to approve the building trades classroom building. Mrs. Schopmeyer seconded, and the motion was approved by a 6-0 vote.

Q. Request to Accept Donation of Stadium Chairs for Clay City Junior/Senior High School

Dr. Shaw moved to approve the donation of 30 stadium chairs for the Eel Dome from IronHorse Detailing. Mrs. Baysinger seconded, and the motion was approved by a 6-0 vote.

R. CCS Instructional Specialists Presentation

At the January 12 regular session, CCS Board Member Amy Burke Adams requested a presentation from the CCS Instructional Specialists be given at a future board meeting. Instructional Specialists Dianna Knox and Leslie Cesinger provided a presentation to the board showcasing their roles in the classroom and how they provide support to all CCS teachers.

VII. Board Member Comments

Michael Shaw expressed appreciation to all corporation employees for dedicating their time to the children, extended thanks to Mr. Szabo, Mr. Hammond, and Chief Clarke on their presentations, and welcomed the new officers.

Lynn Romas "dittoed." He also shared a story about a student he had at Northview who spoke Japanese that he had seen recently. The student asked him if the school corporation offered an "English second language" class for a Chinese friend. Mr. Romas wasn't sure that CCS would be able to help but called the Adult Education building and was advised to send the student their way because they could help. Mr. Romas was

impressed that there were resources for helping those to learn English as a second language CCS.

Andrea Baysinger was overjoyed and inspired by the great energy that was in the room.

Amy Burke Adams showed appreciation to Mrs. Knox and Mrs. Cesinger for their presentation and welcomed the new officers. She also shared all the courses and extra-curricular activities offered through the music, band, choir, and art programs.

Cheryl Schopmeyer extended appreciation to Mrs. Knox and Mrs. Cesinger for their presentation and welcomed the new hires. She also offered a “ditto” to everything that had already been said.

Tom Reberger agreed with Mrs. Baysinger regarding the energy in the room, sharing it was “contagious”. He also followed-up with his two favorite quotes, “We do a lot of things very well in Clay Community Schools” and “It ain’t bragging if you back it up.”

VIII. Future Agenda Items

None

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 8:50 p.m.

The meeting was audio recorded, and copies may be requested by contacting the Central Administration Office.